

Motor Vehicle Accident Billing Agreement

We understand that being in a motor vehicle accident (MVA) can be a stressful experience. We are here to help guide you through the paperwork process and make it as easy as possible. To that end, we would like you to be aware of the legislated expectations as well as our billing procedures for any claims being made under motor vehicle policies.

1. Contact your motor vehicle insurance company as soon as possible. You will receive an accident benefits package (Accident benefits package-AB package) by email or by mail package from your motor vehicle insurance company. It is your responsibility to complete this package most importantly including **OCF-1** the required forms within 30 days of the date of the accident. Failure to do so will result in non payment from the auto insurance for the rehabilitation services we provide to you. It will be your responsibility to cover the cost of your rehabilitation in the event that this occurs. We could provide you a copy of the **OCF1 application** for the accident benefits and we will be happy to assist you with completion and submission of the OCF-1 to prevent this from occurring.

2. As per legislation in Ontario Any assessment and all treatment cost related to a motor vehicle accident must first be submitted to your extended health care plan (EHC) for payment. The remaining balance will be submitted to your motor vehicle insurance company.

3. Your EHC plan may require a doctor's referral for payment coverage, Please be aware of this requirement from your EHC plan and ensure that it is fulfilled. Otherwise your EHC claims may be denied and it will be your responsibility to cover the cost of your rehabilitation at our clinic. We do direct billing to most of the insurance companies if your policy allows us to do so unless your policy only pays to members or does not allow the payment assignment to the clinic.

4. You will receive either a payment with an explanation of benefits (EOB) or a letter denying payment from your EHC. Payments issues from your EHC are intended to cover costs related to your rehabilitation and hence must be forwarded to us the treatment clinic along with EOB as soon as possible in the event that you receive a letter denying the payment, kindly forward it to us as it is required by your motor vehicle insurer prior to considering any invoices for payment, it will be your responsibility to cover the cost of your rehabilitation in the event that the payment is issued By the EHC provider and is not received by the clinic. Or, if the letter (EOB) denying the payment by your EHC has not been provided to the clinic.

We thank you for the corporations. Should you have any questions or concerns, Please do not hesitate to reach our manager and ask us. I understand the building process as stated above.

Patient name

Patients signature

Date